Cleaning Schedule

Area/Equipment	PPE/Chemical	Method	Frequency	Week commencing.....						
				M	T	W	T	F	S	S
Fridge	Gloves Soap Disinfectant	1, Remove all food and store it in a cool place, ideally another fridge or cool box. 2. Remove shelves and compartments from the fridge and wash them in hot soapy water and then disinfect. Allow to dry naturally or use a clean or disposable cloth. 3. Wash and then disinfect all surfaces of fridge with hot soapy water and dry with a clean or disposable cloth. 4. Replace shelves and compartments and put the food back in the fridge. 5. Wash and disinfect the outside including the handles and door seals.	Weekly	HS						

EXAMPLE

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EXAMPLE